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**Faculty of Management & Finance**

**University of Colombo**

**Application for DBA Programme – 2024**

Application No.

**Instructions for applicants**

* All sections in this application must be completed fully and accurately. Curriculum vitae in lieu of an application will not be accepted.
* Use extra paper, if necessary, to furnish additional information. Please attach copies of educational certificates and transcripts, evidence of publications and service certificates as proof of academic/professional career.

1. **Personal details**

|  |  |
| --- | --- |
| **Name** | (Please use block letters) |
| a. Name in Full: (Rev./Mr./Ms.)…………………............................................................  ……………………………………………………………………………………………  b. Name with Initials: …………………………………………………………………….. |

Recent Photograph

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| --- | --- | --- | --- |
| **Date of birth** | **Month** | **Date** | **Year** |
|  |  |  |
| **National ID No./**  **Passport No.** |  | | |
| **Sex** | Male Female | | |

1. **Correspondence**

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| --- | --- | --- | --- |
| **Contact details** | | **Office** | **Home/ Other** |
| **Address** | |  |  |
| **Telephone** | **Land** |  |  |
| **Mobile** |  |  |
| **Email** | |  |  |
| **Preferred address of correspondence:** Office Home **Email:** Office  Other | | | |

1. **Academic qualifications** (commencing from the most recent)

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| --- | --- | --- | --- | --- | --- |
| **Name of the degree** | **Class/ honors awarded** | **Area of specialization** | **University/ institution** | **Effective date of the degree** | **Duration & no. of credits** |
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1. **Professional qualifications** (commencing from the most recent)

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| **Name of the qualification** | **Institution** | **Field of the study** | **Duration** | **Effective date** |
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1. **Work experience** (commencing from the most recent)

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| **Period of service** | | | **Organisation** | **Position held** |
| From  month/year | To  month/year | No. of years |
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1. **Research and publications**

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| --- | --- | --- | --- |
| **Title of journal article/ abstract/book/book chapter/ conference paper etc.** | **Name of journal/ publisher/conference/ symposium etc.** | **Year of publication/ presentation** | **Co-authors (if any)** |
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1. **Briefly describe the nature and responsibilities of your current position**

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1. **Proposed study for DBA**

**Tentative title of the proposed study** (Only if available)

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| …………………………………………………………………………………………………………......  ……………………………………………………………………………………………………………. |

**Broad area of study** (Please select only one)

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| --- |
| Accounting/ Business Economics/ Finance/ Human Resource Management/ International Business/ Management & Organization Studies/ Marketing |

1. **Other**

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| --- |
| **The purpose of pursuing DBA studies: ………………………………………………………...**  **……………………………………………………………………………………………………..**  **……………………………………………………………………………………………………..**  **……………………………………………………………………………………………………..** |
| **Any other study programmes currently enrolled in: ……………………………………………**  **……………………………………………………………………………………………………..** |

1. **Names of two non-related referees**

|  |
| --- |
| 1. Name: …………………………………………………………….  Position: ………………………………………………………….  Organization: …………………………………………………….. |
| 2. Name: ………………………………………………….…………  Position: …………………………………………………………..  Organization: ……………………………………………………... |

**Important:** Please request the two referees to directly email their letters of references to **dr@fmf.cmb.ac.lk** with a copy to Coordinator: **coordinator-dba@pgmcdu.cmb.ac.lk**

One of the references should preferably be written by a Lecturer at your tertiary level of education.

**Declaration**

I am prepared to abide by the rules and regulations of the University of Colombo, Sri Lanka. I certify that the above particulars given by me are true and accurate to the best of my knowledge and I am aware that misrepresentations in the application will cause rejection of application or revoking of acceptance for admission.

Signature:………………………………………. Date: …...............................................

**Checklist:** (please tick)

Duly filled application form

Certificates/evidence of proof

02 referee reports - sent directly

Bank payment slip

**Duly completed application form along with the supplementary documents and the copy of payment slip to be e mailed to: dr@fmf.cmb.ac.lk**

**with a copy to Coordinator: coordinator-dba@pgmcdu.cmb.ac.lk**

Deputy Registrar

Faculty of Management & Finance

University of Colombo.

Colombo 03.

Sri Lanka.

Website : mgmt.cmb.ac.lk

Tel. : (+94)773504065

**For office use only**

**Entry qualifications:**

Educational qualifications

Research and publications

**Career:** AcademicProfessional

**Receipt of two referee reports:** Yes

No

**Recommendation of the selection committee:**

Accepted

Rejected

Signature: Date: