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**Faculty of Management & Finance**

**University of Colombo**

**Application for DBA Programme – 2022**

Application No.

**Instructions for Applicants**

* All sections in this application must be completed fully and accurately. Incomplete applications and/ or curriculum vitae in lieu of an application will not be accepted.
* Use extra papers, if necessary, to furnish additional information. Please attach certified copies of educational certificates and transcripts, evidence of publications and service certificates for adequate proof of academic/ professional career.

1. **Personal Details**

|  |  |
| --- | --- |
| **Name** | (Please use block letters) |
| a. Name in Full: (Rev./Mr./Ms.)…………………............................................................  ……………………………………………………………………………………………  b. Name with Initials: …………………………………………………………………….. |

Recent Photograph

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| --- | --- | --- | --- |
| **Date of birth** | **Month** | **Date** | **Year** |
|  |  |  |
| **National ID No./**  **Passport No.** |  | | |
| **Sex** | Male Female | | |

1. **Correspondence**

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact Details** | | **Office** | **Home/ Other** |
| **Address** | |  |  |
| **Telephone** | **Land** |  |  |
| **Mobile** |  |  |
| **Email** | |  |  |
| **Preferred address of Correspondence:** Office Home **Email:** Office  Other | | | |

1. **Educational Qualifications** (commencing from the most recent)

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| --- | --- | --- | --- | --- | --- |
| **Name of the Degree** | **Class/ Honors Awarded** | **Area of Specialization** | **University/ Institution** | **Effective Date of the Degree** | **Duration & No. of Credits** |
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1. **Professional Qualifications** (commencing from the most recent)

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| **Name of the Qualification** | **Institution** | **Field of the Study** | **Duration** | **Effective Date** |
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1. **Work experience** (commencing from the most recent)

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| **Period of service** | | | **Organization** | **Position held** |
| from  month/year | to  month/year | No of years |
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1. **Research and Publications**

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| --- | --- | --- | --- |
| **Title of Journal Article/ Abstract/ Book/ Book Chapter/ Conference Paper etc.** | **Name of Journal/ Publisher/ Conference/ Symposium etc.** | **Year of Publication/ presentation** | **Co-authors (if any)** |
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1. **Briefly describe the nature and responsibilities of your current position**

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1. **Proposed Study for DBA**

**Tentative Title of the Proposed Study**

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| …………………………………………………………………………………………………………......  ……………………………………………………………………………………………………………. |

**Broad Area of Study** (Please select only one)

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| --- |
| Accounting/ Business Economics/ Finance/ Human Resource Management/ International Business/ Management & Organization Studies/ Marketing |

1. **Other**

|  |
| --- |
| **The purpose of pursuing DBA studies: ………………………………………………………...**  **……………………………………………………………………………………………………..**  **……………………………………………………………………………………………………..**  **……………………………………………………………………………………………………..** |
| **Any other study programs enrolled in currently: ……………………………………………….**  **……………………………………………………………………………………………………..** |

1. **Names of two non-related referees**

|  |
| --- |
| 1. Name: …………………………………………………………….  Position: ………………………………………………………….  Organization: …………………………………………………….. |
| 2. Name: ………………………………………………….…………  Position: …………………………………………………………..  Organization: ……………………………………………………... |

**Important:** Please request the two referees to directly email their letters of references to **sar@fmf.cmb.ac.lk** with a copy to Coordinator: **coordinator-dba@pgmcdu.cmb.ac.lk**

One of the references should preferably be written by a Lecturer at your tertiary level of education.

**Declaration**

I am prepared to abide by the rules and regulations of the University of Colombo, Sri Lanka. I certify that the above particulars given by me are true and accurate to the best of my knowledge and am aware that misrepresentation in the application will cause rejection of application or revoking of acceptance for admission and that an incomplete application will be rejected.

Signature:………………………………………. Date: …...............................................

**Checklist:**

Duly filled Application Form

Certificates/Evidence of Proof

02 Referee Reports - sent directly

Bank Payment Slip

**Duly completed Application Form along with the supplementary documents and the copy of payment slip to be e mailed to: sar@fmf.cmb.ac.lk**

**with a copy to Coordinator: coordinator-dba@pgmcdu.cmb.ac.lk**

Senior Assistant Registrar

Faculty of Management & Finance

University of Colombo.

Colombo 03.

Sri Lanka.

Website : mgmt.cmb.ac.lk

Tel. : (+94)773504065

**For office use only**

**Entry Qualifications:**

Educational Qualifications

Research and Publications

**Career:** AcademicProfessional

**Receipt of Two Referee Reports:** Yes

No

**Recommendation of the selection committee:**

Accepted

Rejected

Signature: Date: