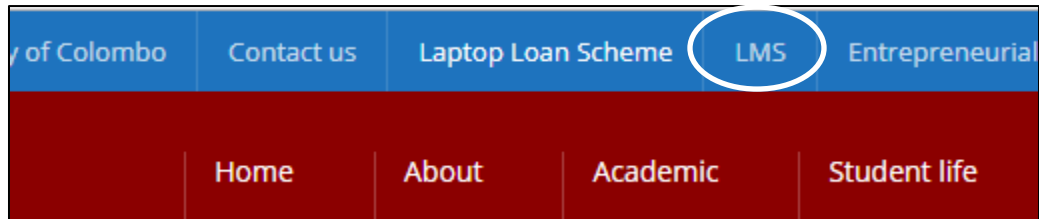


## How to access the Learning Management System (LMS) of the Faculty

**Step 1:** Go to the faculty website

URL: <http://mgmt.cmb.ac.lk/>

**Step 2:** Click “LMS” link on top of the home page



This will display the Login Screen of the Learning Management System (LMS) as follows



**Step 3:** Enter the provided Username and Password to log in to the LMS

**Username:** Your registration number (Eg : 2014ms1234)

**Password:** Default password which was sent to your faculty g-mail address.

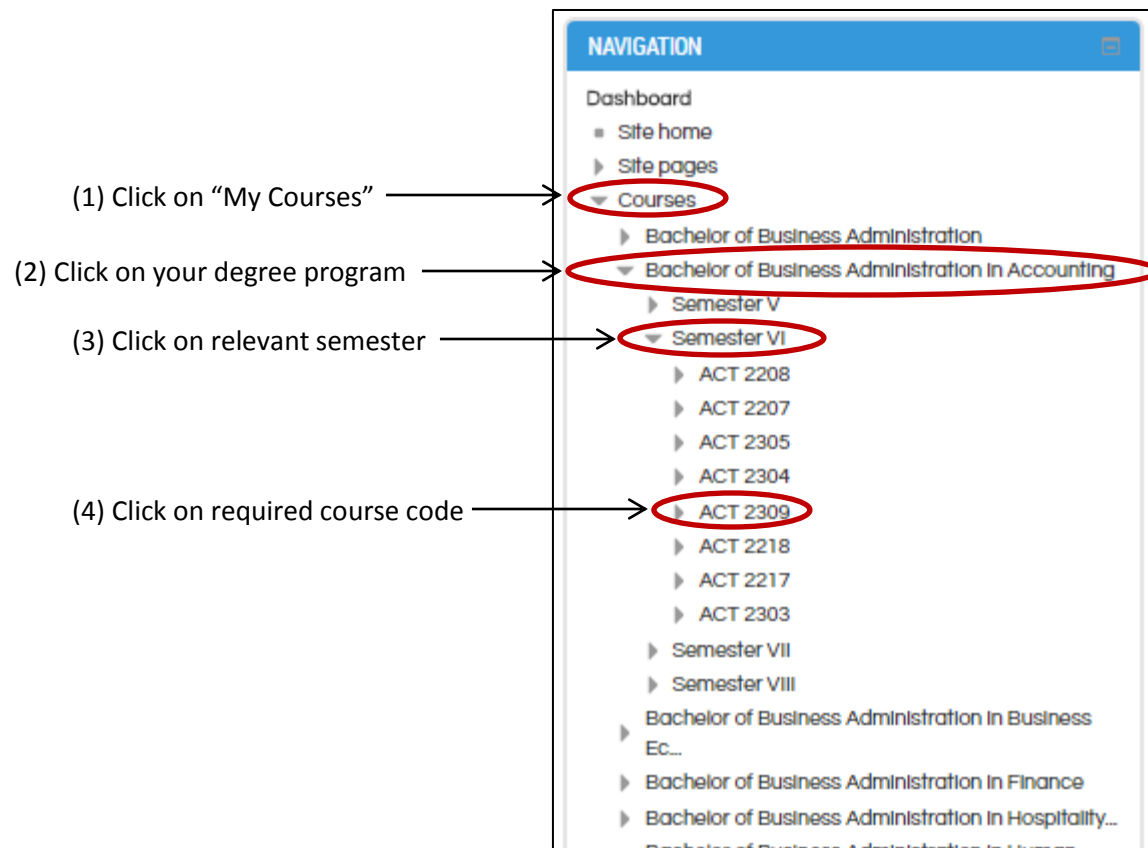
**Note:** If you were unable to log in to the g-mail account, please contact the Department (Student's g-mail accounts details already given to the Departments)

**Step 4:** Next screen will prompts you to change the default password to what you preferred one.

**Note:** That password is the permanent password you should use to log in to the LMS afterwards.

**Note:** Password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #

**Step5:** Next screen is the home page of the LMS. Left panel is as follows.



**Note :** First Year and Second Year students required to click on "Bachelor of Business Administration" as your degree program.

**Step 6:** Right panel of the screen will display course materials of selected course code.

\* If you have any issues related to the LMS, please contact Computer Lab.